

DDRS ADVISORY COUNCIL
6-1-11

PRESENT:	Richard Wherry	Chris St. Paul	Jessica Wiseman
	Tracy Myszak	John Hill	
	Angie Amos	Connie Dillman	

ABSENT: Teresa Grossi and Mark Flegge

FACILITATOR: Shane Spotts, Deputy Director

RECORDER: Robin M. Stearns, Administrative Secretary II, Provider Relations

ISSUE	DISCUSSION	ACTION
Approval of Meeting Minutes	Minutes will be distributed prior to the July meeting for review and comments.	Deferred until 7-6-11.
General Questions, Comments and Concerns	The General Assembly has approved the budget.	Informational.
CRFC Information	As outlined in the previous meeting, the review and approval of provider proposals will be more of an internal process. The new process is scheduled to be presented at the BDDS operations meeting on Monday 6-6-11. The committee did express concern about not having a volunteer member on the new CRFC review team as the new committee will consist of internal agency staff only.	The last formal CRFC meeting will be held in June and the new format will begin in July.
Web and Data Information	The recommendations submitted by a committee member was reviewed and discussed. The main suggestion was to have a separate section for parents and consumers that would possibly contain drop down boxes to address specific concerns. It was also recommended having sections identified as “pre” and “post” waiver issues.	The information regarding the waiver will be formatted as a journey from beginning to end and will hopefully address initial concerns when applying for a waiver. Additional comments and suggestions should be sent to Shane.
Policy Updates and Clarifications	Several policies will be distributed to committee members within the next several days for review and comments.	Distributed policy drafts will be discussed at the meeting on 7-6-11.
Feedback on Summer Study Commissions.	Discussion was on provider concerns regarding the number of surveys/audits they have each year. This is often very disruptive to the services being provided. Most often, everybody is basically looking at the same things but requesting information in different formats.	Connie has agreed to share information from her agency for the last two (2) months regarding the number of surveys/audits conducted, the frequency and by whom.

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Waiting List for Waiver Services Policy	This policy has been drafted and will be distributed soon for review and comments. Discussion was held concerning suggestions that could simplify this process for “new” users. It was recommended a card be sent with the initial letter asking if the individual would be interested in receiving information for additional available services, i.e., Autism, Voc Rehab, etc.	Committee members were asked to bring issues of concerns and/or complaints from the field for further review and discussion at the 7-6-11 meeting.
Next Meeting	The next Advisory Council Meeting will be held on Wednesday, July 6 th at 10:00 a.m.	Informational.

Handouts:

- Draft DDRS Provider Review Committee Duties and Responsibilities